

## **Regulations**

### **Qualification**

The Sussex Fish & Game Association reserves the right to decline any application or exhibit without any reason.

### **Space Allotment**

Please use the invoice form in this package. We will do our very best to accommodate your request. Space is on a first-come basis with last year's exhibitors having the opportunity of their previous location. The final decision of your show floor placement will rest with the Show Committee.

### **Deposit**

We request that you submit your application with a deposit for a minimum of 50% of your space rental. This application must be received by June 30, 2011. No HST will be charged. The balance of funds owing must be provided before you will be allowed to set up in the arena. Many of you find it more convenient to simply send along a cheque for the full amount at the time of invoicing. Funds received will be refunded solely at the discretion of the Sussex Fish & Game Show Committee.

### **Exhibitors Passes**

Each Exhibitor will receive 2 employee show passes valid for the length of the show. Passes will be part of your move in package that will be available on Thursday.

### **Occupation of Booth**

We ask that you, as exhibitors, take possession of your allotted booth space by latest 3:00 p.m. Friday, September 16<sup>th</sup>. It is further understood that Saturday, September 17<sup>th</sup>, from 10:00 a.m. to 9:00 p.m. and Sunday September 18<sup>th</sup> 10:00 a.m. to 3:00 p.m., that the booth will be occupied as well. Sunday, September 18<sup>th</sup>, 3:00 p.m. to 7:00 p.m., will be the allotted time to take down booths/displays and packing up your merchandise.

### **Working Exhibits**

Working exhibitions are permitted however only compressed air or electricity is to be used for their operation. Whistles, horns, sirens or excessive noise are not allowed. Please ensure that any machinery that is in motion is guarded at all times.

### **Inflammable Goods**

All Exhibits are subject to inspection (if deemed necessary) by the Fire Department of the Town of Sussex. All fuel tanks must be sealed and batteries disconnected. Operation of internal combustion engines will not be permitted during the show.

### **Other Damage**

All damage done by an exhibitor or their employees, whether it be to the 8<sup>th</sup> Hussars Arena premises or to properties of the Town of Sussex, shall be at the expense of the exhibitor.

### **Liability Insurance**

All Exhibitors shall establish himself/herself as protector of the property of his/her own exhibits against fire and all other liabilities.

### **Advertising**

The Sussex Fish & Game Show Committee will again provide advertising of a general nature. This will be accomplished by using a number of mediums.

### **Electrical Work**

One (1) electrical outlet per 10 X 10 booth or bulk space will be provided. Should you require additional outlets, please contact our show committee prior to the show opening. The exhibitor may be responsible for any additional cost pertaining to additional electrical requirements.

### **Audio Visual Projection**

Please advise us if you plan to use a VCR, Computer or projector in your booth. We ask that the sound be kept low so as not to disturb your neighbors.

### **Installation & Decoration of Booths**

The exhibitor shall be responsible for the expense of the booth to be erected. Tables, chairs, planters, garbage can, etc. may be rented from our show contractor, Global Convention Services (506) 658-0506 of Saint John. Portable display booths are also available for rent from Global.

### **Loss or Damage to Property**

Please note that all articles placed in the 8<sup>th</sup> Hussars Arena shall at all times be at the exhibitors own risk and that the Sussex Fish & Game Association or the Sussex Fish & Game Show Committee shall not be responsible for any lost or damage occurring to any exhibitor for any cause whatsoever.

### **Exhibitor Lounge**

The lounge is located on the second level of the 8<sup>th</sup> Hussars Arena and over looking the Show floor. Tea, Coffee, soft drinks and food will be available to all exhibitors as well as any factory reps.

### **Parking**

All exhibitors are advised to remind their staff that the areas at the side and rear of the 8<sup>th</sup> Hussars Arena are for their parking.

### **Transfer of Space**

Exhibitors shall not sublet any part of the space allotted to them. Exchange of space will be made at the discretion of the Sussex Fish & Game Show committee.

### **Booths**

Please be a good neighbor. Your booth space is available in 10 X 10 allotments. Please note that the drapery height is 8'. Please don't block the view in either direction along the aisle. While balloons are permitted we ask that stick on decals not be given away at the show. Please ensure that your display presents a "Finished and Professional" look to our show visitors. NO solicitation outside your booth is allowed.

### **General**

All matters pertaining to the show and not covered by these rules and regulations will be decided on by the organizing committee of the Sussex Fish & Game Association Show.

### **Firearms**

**No restricted firearms allowed for sale. All firearm regulations must be adhered to.  
Can display restricted firearms but cannot sell them.**

### **Contact**

Should you require additional information please contact:

Scott Wiggins: 506-433-0900 Email scott.wiggins.j47n@statefarm.com

Danny Byers : 506-433-4926 Email: washaway@nbnet.nb.ca